



CAPITAL COMPUTING SOLUTIONS

Features in Focus series – available on Website

No 1 – Workflow – Gives an overview of the graphical workflow available in Content Manager. Outlines Actions and Procedures as well as the full blown workflow with examples, screenshots and all options explained.

No 2 – Security – Discusses the security options and facilities available within Content Manager, such as Security Levels, Caveats and Access Control. It also outlines how Access Control is established on Resources (such as Record Types and the Classification) as well as Access Control on the created information.

No 3 – Archiving – Outlines the life cycle of information and components available within Content Manager to achieve the desired business outcomes including Sentencing on Creation.

No 4 – Imaging – Gives the processes and options for imaging, processing (workflow) and viewing. Gives detail on the TRIM Viewer and also outlines Content Manager's annotations and Redactions features.

No 5 – Enterprise Content Management (ECM) – Outlines the components that make up an Enterprise Content Management Suite and how Content Manager (TRIM) provides those components, in an integrated and functional manner.

No 6 – Integration – Discusses the paths and methods to integrate with various applications and technologies. The Content Manager SDK (Software Developers Kit – a collection of API's) is used to integrate directly with desktop applications and the Web Service is used to integrate with Web technologies.

No 7 – CRM – Shows how to establish an effective CRM solution with TRIM by making the Client Container titled by Locations and also introducing a Record of Conversation Record Type to compliment processes that can be combined with TRIM Workflow.

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